

## SAFEGUARDING POLICY

### 1. Policy Statement

Iverson Trust is fully committed to the welfare and safeguarding of children and young people, and this shall be paramount within all of the activities that the charity undertakes.

Iverson Trust recognises its responsibility to take all reasonable steps to promote safe practice and to protect children from neglect, harm, abuse, and exploitation.

Iverson Trust acknowledges its duty to act appropriately when responding to reports or suspicions that cause concern for the protection, welfare or safety of a child or young person.

Iverson Trust recognises that all children, regardless of age, ability, sex, class, gender, nationality, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse.

### 2. Introduction

Iverson Trust works with parents and carers of children who are, or are at risk of being, sexually or criminally exploited by perpetrators external to the family by offering:

- 2.1 one-to-one telephone advice and support to parents and carers;
- 2.2 peer support to parents and carers through the online parent forum and through facilitating peer networks among affected parents and carers;
- 2.3 provide advice on parents' and carers' rights as parents and carers and work in partnership with statutory agents such as police and social workers;
- 2.4 advice and support when pursuing disruption and prosecution of the perpetrators of child sexual and criminal exploitation; and
- 2.5 volunteer support to parents and carers through the national volunteering scheme.

Iverson Trust also offers guidance and training to promote professional knowledge and understanding of the impact of child sexual and criminal exploitation on the whole family and on effective ways to support families.



protecting  
children, supporting  
families

**Iverson Trust** Waverley House, Unit 10, Killingbeck Drive, Leeds, LS14 6UF  
**Tel** 0113 240 3040 **Email** [info@iversontrust.org.uk](mailto:info@iversontrust.org.uk) [www.iversontrust.org.uk](http://www.iversontrust.org.uk)



### 3. This policy

This safeguarding policy sets out the duties, obligations, responsibilities, and actions that Iverson Trust will adhere to when responding to allegations, reports or suspicions that cause concern for the protection, welfare or safety of a child or young person.

This policy applies to all staff, including senior managers and the board of trustees, paid staff, volunteers and sessional workers, agency staff or anyone working on behalf of Iverson Trust .

This policy is developed in accordance with the legal frameworks of the Children Acts 1989 and 2004 and other legislation, regulations and guidelines relating to the protection, welfare and safety of children and young people and shall be reviewed annually by the trustees (or sooner should there be a change in legislation).

This policy shall apply to the safeguarding of children and young people up to the age of 18.

### 4. A named person for safeguarding and their responsibilities

Iverson Trust has appointed a named person who is responsible for dealing with any safeguarding concerns. In their absence, a deputy will always be available to consult with.

The charity's Designated Safeguarding Officer (DSO) shall be as follows: Name: Lindsay Dalton, CEO

Telephone: 0113 240 3040

Mobile: 07932 071821

Email: [lindsay.dalton@iversontrust.org.uk](mailto:lindsay.dalton@iversontrust.org.uk)

Available Monday to Friday 9am-5pm

The charity's Deputy DSOs (DDSO) shall be as follows:

Name: Leah Entwistle, Head of Parent Support Services

Telephone: 07985 328988

Email: [leah.entwistle@iversontrust.org.uk](mailto:leah.entwistle@iversontrust.org.uk)

Available Monday to Friday 9am-5pm

Name: Laura Kelly, Parent Liaison Co-ordinator. Telephone: 07375414426

Email: [laura.kelly@iversontrust.org.uk](mailto:laura.kelly@iversontrust.org.uk)

Available Tuesday to Thursday 9am-5pm



protecting  
children, supporting  
families

**Iverson Trust** Waverley House, Unit 10, Killingbeck Drive, Leeds, LS14 6UF  
**Tel** 0113 240 3040 **Email** [info@iversontrust.org.uk](mailto:info@iversontrust.org.uk) [www.iversontrust.org.uk](http://www.iversontrust.org.uk)



The DSO and the DDSO shall:

- 4.1 be responsible for ensuring that all safeguarding concerns are dealt with in accordance with current guidance and regulations;
- 4.2 ensure that they are aware of the procedural and legislative changes relating to the protection, welfare safety of children and young people, and keep the trustees and staff informed as appropriate;
- 4.3 ensure that they receive appropriate training in safeguarding matters, at least every two years;
- 4.4 act as a source of advice and support within the charity about safeguarding children and young people; and
- 4.5 ensure procedures of recording and reporting all child safeguarding concerns are followed.
- 4.6 co-ordinate action regarding referrals about safeguarding concerns including allegations against staff and volunteers.

## **5. Responsibilities of staff and volunteers**

- 5.1 Staff and volunteers have the responsibility to follow the guidance laid out in this safeguarding policy, procedure and other related policies.
- 5.2 Staff and volunteers should receive safeguarding training at least every two years. All staff and volunteers must have at least level one safeguarding training before beginning any support on behalf of Iverson Trust .

## **6. Iverson Trust 's responsibilities**

- 6.1 Iverson Trust will ensure that all concerns and allegations of abuse (as defined in the safeguarding procedure) will be taken seriously and will be responded to appropriately, which may require a referral to children's social care, the independent Local Authority Designated Officer for allegations against staff, trustees, volunteers, or anyone working on behalf of Iverson Trust and in emergencies, the police.
- 6.2 Iverson Trust is committed to safe recruitment, selection and vetting of trustees, staff and volunteers and ensuring that all necessary checks are completed.
- 6.3 Iverson Trust will ensure that access to the charity's safeguarding policy and procedure is part of the induction programme for all new trustees, staff and volunteers joining the charity.



protecting  
children, supporting  
families

**Iverson Trust** Waverley House, Unit 10, Killingbeck Drive, Leeds, LS14 6UF  
**Tel** 0113 240 3040 **Email** [info@iversontrust.org.uk](mailto:info@iversontrust.org.uk) [www.iversontrust.org.uk](http://www.iversontrust.org.uk)



- 6.4 Ivison Trust will ensure that parents and carers are made aware of this policy and the charity's safeguarding procedures, and make the policy available to children and young people where requested.
- 6.5 Ivison Trust will provide effective management for staff and volunteers through supervision, support, training, and quality assurance measures.
- 6.6 Ivison Trust will ensure that staff and volunteers who, through their role, are in contact with children and young people will have access to safeguarding training at an appropriate level.
- 6.7 Ivison Trust will record and store information professionally and securely, and will share information about safeguarding with other agencies in accordance with good practice and any applicable legislation.
- 6.8 Ivison Trust will ensure any allegations against staff or volunteers are appropriately responded to in line with their safeguarding procedure.
- 6.9 Ivison Trust will ensure that effective complaints policy and procedure as well as whistleblowing measures are in place.

**Adopted by Board of Trustees: 5<sup>th</sup> October 2017 Graham Brownlee, Chair**

**Reviewed: 25<sup>th</sup> Nov July 2019 Ann Lucas, Chair**

**Reviewed: 12<sup>th</sup> July 2021 Ann Lucas, Chair**

**Reviewed: 29<sup>th</sup> January 2024 Ian Hardwick, Interim Chair**